



REPUBLIC OF CYPRUS
MINISTRY OF TRANSPORT, COMMUNICATIONS AND WORKS
PUBLIC WORKS DEPARTMENT

INTERNATIONAL ARCHITECTURAL COMPETITION FOR THE NEW CYPRUS MUSEUM

Competition Number: A/10/2016

Part A

Nicosia
September 2016

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Part A

Architectural Competition Terms

Nicosia
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1. THE CYPRUS MUSEUM

The civilization of Cyprus encompasses a history of 12.000 years of human presence on the island, primarily the result of its resources and strategic location.

The New Cyprus Museum should be promoting the rich cultural heritage of Cyprus and the quality of its collections in the best possible way. At the same time, it should be borne in mind that research on the history of Cyprus is ongoing, technology is developing and the Museum continuously is receiving new material from excavations. In addition, its collections are a significant part of archaeological research of the Eastern Mediterranean and provide a perennial source for educational programmes and exciting visitor experience.

2. DETAILS ON THE ARCHITECTURAL COMPETITION

NR	ITEM	ITEM
2.1	Competition Number	A / 10 / 2016
2.2	Competition Title	INTERNATIONAL ARCHITECTURAL COMPETITION FOR THE NEW CYPRUS MUSEUM
2.3	Competition Procedure	Two Stage Open Architectural Competition First Stage: Conceptual Architectural Proposals Second Stage: Development of eight (8) selected Architectural Proposals
2.4	Contracting Authority	Department of Public Works of the Ministry of Transport, Communications and Works
2.5	Financing	National resources
2.6	Officer responsible for providing printed version of competition documents	NOT APPLICABLE
2.7	Period of time during which the Architectural Design Competition Documents may be accessed by candidates	16/09/2016 – 09/01/2017
2.8	Place through which the Architectural Design Competition Documents may be obtained	Via the Electronic Procurement System www.eprocurement.gov.cy
2.9	Method of collection of competition documents	Free access to the Competition site of the Electronic Procurement System www.eprocurement.gov.cy
2.10	Registration Fee	Free through the Electronic Procurement System (Complete Competition Documents)

2.11	Deadline for submission of questions, queries, clarification requests or/and comments regarding the Competition Documents	Until the 10th October 2016
	Dispatch of answers by the Contracting Authority	Until the 21st October 2016
2.12	Deadline for the submission of Conceptual Architectural Proposals (First Stage)	Until 1:00 pm on the 9th January 2017
2.13	Submission address of Architectural Proposals (First and Second Stage)	Building of the Audit Office of the Republic of Cyprus 6 Deligiorgis Street, 1406 Nicosia, Cyprus
2.14	Estimated date for the announcement of the results of the First Stage	19 January 2017
2.15	Expected date for the Second Stage invitation	23 January 2017
2.16	Expected date for Second Stage submission	24 April 2017
2.17	Expected date for the interviews of the finalists	5 May 2017
2.18	Expected date for the announcement of results of the Second Stage	12 May 2017
2.19	Competition language	English

3. GENERAL

3.1 INTRODUCTION The Department of Public Works of the Ministry of Transport, Communications and Works, for and on behalf of the Republic of Cyprus (hereinafter referred to as "PWD"), announces an INTERNATIONAL ARCHITECTURAL COMPETITION IN TWO STAGES FOR THE NEW CYPRUS MUSEUM (hereinafter referred to as "THE COMPETITION"), according to the terms, specifications, details and information stated in the present competition document. The Competition is under the Law on Regulation of the Procedures for Public Procurement and Relevant Matters, Law N.73(I)/2016 of the Republic of Cyprus.

3.2 LEGAL FRAMEWORK The Competition will be carried out according to the relevant Laws and Regulations of the Republic of Cyprus, as per their amendments. Access to the documents of the above-mentioned legislation is provided to the Competitors through the website www.treasury.gov.cy [Law 73(I)/2016, Cap. 2, Articles 78-82].

On submission of the Proposal, it will be understood that the Competitors are familiar with every relevant law and regulation of the Republic of Cyprus that could in any way influence or determine the activities and actions covered by the terms of the Architectural Competition.

3.3 GENERAL PRINCIPLES With the submission of the Proposal, the Competitor accepts fully and without any reservations all the terms and provisions covered by the documents of the Architectural Competition, as the sole basis for the procedure of this Competition, irrespective of any of his/her own terms that he/she renounces with the present application. The Competitors are expected to examine carefully and to abide by all the instructions, rules and provisions of the documents of the Architectural Competition.

Any omission in the submission of the Proposal within the set deadlines, and failure to document it appropriately by stating the requested information, may lead to the participation being disqualified.

Any term or definition or reservation of the Competitor concerning the documents of the Competition will not be considered and will result in the rejection of the proposal without conducting further inspection.

Any likely attempts on the part of the Competitor or on his/her behalf to influence in any way the judgment of the Contracting Authority or of the Jury in carrying out their duties concerning the procedure and the outcome of the Competition, will result in the rejection of his/her proposal.

Competitors, who may have acquired or received information or confidential documents regarding the Competition without legal authority and through their own incentive, will be excluded from participation.

3.4 COMPETITION PROCEDURE The Competition, under the provisions of paragraph 4, will be conducted in accordance with the terms of the present document which will be equally binding for the PWD and the Competitors. Requirements concerning construction installations, as described in the Building Programme, constitute an integral part of the terms of the Competition of which no derogations are allowed, unless the PWD instructs otherwise during the process of answering queries.

The decision of the Jury on all matters concerning the selection process and the awarding of prizes will be final.

The Jury is not obliged to award a first or any prize in the event the submitted proposals do not meet the needs and requirements of the PWD.

4. ELIGIBILITY REQUIREMENTS

4.1 Eligible to participate in the Architectural Competition, are any natural or legal persons who are registered in the relevant professional register of architects of their country of residence, according to the terms set out in the country in question. If the country of residence does not have a professional register, the Architects should fulfill the registration requirements in accordance to the Law of the Cyprus Scientific and Technical Chamber.

4.2 Specifically, eligible to participate in the Architectural Competition are:

4.2.1 Architects who are currently registered to practice Architecture and are members of the Scientific and Technical Chamber of Cyprus (ETEK) and have a valid annual practice permit.

4.2.2 Architects who are members of the European Economic Area (EEA) or members of Technical Chambers in third countries which have signed and ratified the International Government Procurement Agreement (GPA) or of countries which have signed and ratified association agreements or bilateral agreements with the EU or with the Republic of Cyprus.

4.2.3 Consortia of natural or legal persons have the right to submit a joint proposal, under the following conditions:

- a. The name of the Representative of the Consortium is stated in the Proposal.
- b. All members of the Consortium should meet the requirements for registration in the relevant professional registers of architects of the country of residence and with the terms set out in the legislation of that country.
- c. The Consortia of natural or legal persons are not required to assume a particular legal form for the submission of the competition application.
- d. If the Competitor is a consortium and is invited to sign a contract with the PWD after the completion of the second stage of the Competition, it will be required before signing the contract to assume the legal status of a company in accordance with the Law on companies (Cap. 113) or of a partnership on grounds of the Law on Collective or Limited Partnership and Trade Names (Cap. 116).
- e. Every natural or legal person can participate in the Competition either individually or as part of only one consortium.

4.2.4 Multidisciplinary Teams, Design Offices and Limited Liability Companies, having as a coordinator the Architect - Project Team Leader who satisfies the criterion of paragraph 4.1.

4.3 The following are not eligible to participate in the Competition or provide assistance to any Competitor:

4.3.1 Any member of the Jury of the Competition, the Consultants to the Jury and the Secretary.

4.3.2 Any employee, employer, partner, permanent associate Architect, or up to fourth-degree relative (by blood or marriage) of any member of the Jury or its Secretary. The degree of relation is such as determined in the Second Appendix of the Succession and Wills Law, Cap. 195.

4.4 Contestants who are chosen to proceed to the Second Stage must meet the following requirements relating to the technical and professional ability of the following disciplines:

- a. Architect, holder of University degree/diploma/title in the field of Architecture, with at least twelve (12) years post-graduate experience as Architect and with experience in architectural design and supervision of at least one (1) Museum project, or a project of similar complexity and prestige of a value of not less than € 8,000,000. In addition to museum projects, works of similar complexity and prestige are art gal-

leries, theaters/auditoria, concert halls, public buildings not intended for offices as the Parliament of a State, state libraries and the like.

- b. Museologist, with at least five (5) years post-graduate experience and with experience in design and supervision of exhibition spaces for at least one archaeological museum building.
- c. Civil/Structural Engineer, holder of a University degree/diploma/title in Civil/Structural Engineering, with at least twelve (12) years post-graduate experience and with experience in structural design and supervision of at least one (1) building project valued at not less than € 8,000,000 and one (1) building project with a span in excess of twenty meters (20m) and interior clear storey height in excess of six meters (6m).
- d. Mechanical Engineer, holder of a University degree/diploma/title in Mechanical Engineering, with at least twelve (12) years post-graduate experience as Mechanical Engineer and with experience in mechanical engineering design and supervision of at least one (1) Museum project, or a project of similar complexity and prestige of a value of not less than €8,000,000. In addition to museum projects, works of similar complexity and prestige are art galleries, theaters/auditoria, concert halls, public buildings not intended for offices as the Parliament of a State, state libraries and the like.
- e. Electrical Engineer, holder of a university degree/diploma/title in Electrical Engineering, with at least twelve (12) years post-graduate experience as Electrical Engineer and with experience in electrical engineering design and supervision of at least one (1) Museum project, or a project of similar complexity and prestige of a value of not less than €8,000,000. In addition to museum projects, works of similar complexity and prestige are art galleries, theaters/auditoria, concert halls, public buildings not intended for offices as the Parliament of a State, state libraries and the like.
- f. It is understood that, if one of the above consultants meets the requirements of more than one discipline, then the participation of two or more distinct individuals is not required for those disciplines.
- g. During the implementation stage of the project, all persons with disciplines that belongs to a branch of engineering science, which would undertake the design and supervision of the execution of the project, must comply with the requirements concerning the profession in their respective discipline in accordance with the provisions of the Law of the Cyprus Scientific and Technical Chamber (See website www.etek.org.cy).

5. COMPETITION TITLE

The title of the Competition is:

INTERNATIONAL ARCHITECTURAL COMPETITION FOR THE NEW CYPRUS MUSEUM

and it will be stated on all documents, plans and reports that will be submitted by the Competitors.

6. SCOPE OF THE COMPETITION

The scope of the Competition is the selection of the best possible proposal/solution concerning the architecture, functional, technical and financial aspects. This will result in the selection of an Architect who will develop the relevant design and will supervise the construction of the New Cyprus Museum.

7. DESCRIPTION OF PROJECT AND BUDGET

7.1 The New Cyprus Museum will include the exhibition areas for permanent and temporary exhibitions, an auditorium, a library, the offices of the Cyprus Department of Antiquities and of the management of the Museum, store rooms for antiquities and archives, a restaurant, a cafeteria, a bookshop, shops, laboratories, landscaping of external areas (creating parking spaces, green areas, pedestrian and vehicle routes, external lighting etc.) and the effective integration of a small historic building covering a total floor area of 350m² within the grounds, as shown on the survey plan.

7.2 The Project will be constructed in two phases. The Architect's Proposal should ensure the functional operation of the Museum upon the completion of Phase A and according to the brief.

7.3 The total area of both phases as described in the Building Programme, is limited to the functional spaces and does not include circulation, public areas, external or other spaces and thickness of walls. It should be noted that the New Cyprus Museum can be developed in one or more buildings.

7.4 The estimated construction cost (non-inclusive of the fee for the design/supervision and the cost of its maintenance) of the New Cyprus Museum is estimated at €75,000,000 plus VAT. The budget of Phase A should not exceed the amount of €42,000,000 plus VAT.

8. LOCATION OF THE NEW CYPRUS MUSEUM

The location of the New Cyprus Museum is the site of the old general hospital, which is adjacent to the Municipal Garden, the Pedieos River, near the existing Cyprus Museum and the House of Representatives. The site can be accessed from Tziabacharlal Nechrou Avenue and Chelon (Cheilonos) Street and takes advantage of the green surroundings, thus creating a cultural destination in the city. The site is accessible to all competitors at their own discretion.

9. COMPETITION LANGUAGE

9.1 The official language of the Competition is English.

9.2 All documents submitted by the Competitors must be in English. Any documents submitted in another language must be accompanied by a translation in English.

9.3 Any information not in English will not be considered by the Jury.

9.4 The need for an authorized translator – interpreter will be assessed before signing of the Contract. This person will become a permanent member of the Project Team at no additional cost to the Contracting Authority.

10. COMPOSITION OF THE COMPETITION JURY

10.1 The Jury appointed for the First and Second Stage of the Competition comprises the following nine members:

CHAIR

Mr. Alecos Michaelides, Permanent Secretary of the Ministry of Transport, Communications and Works

MEMBERS

- Dr. Marina Solomidou-Ieronymidou, Archaeologist, Director of the Department of Antiquities
- Sir Peter Cook, Professor Emeritus, University College London
- Mr. Elias Zenghelis, Architect, Davenport Visiting Professor, Yale School of Architecture
- Mr. Michael Papageorgiou, Architect and Planner, A/g Chief Architect at the Department of Public Works
- Ms. Elena Sofianou, Architect, Planning Officer at the Department of Town Planning and Housing
- Ms. Athina Papadopoulou, Architect, Planning Officer at Nicosia Municipality
- Mr. Angelos Ktorides, Architect, Representative of the Scientific Technical Chamber of Cyprus
- Mr. Gregoris Patsalosavvis, Architect, Representative of the Cyprus Architects Association

10.2 Consultants to the Jury are the following:

- Dr. Despina Pilides, Archaeologist, Curator of Antiquities at the Department of Antiquities
- Ms. Christina Dionyssiadou, Quantity Surveyor, Senior Quantity Surveyor at the Department of Public Works
- Ms. Emily Spanou, Civil Engineer, Executive Engineer at the Department of Public Works
- Mr. Christos Efthymoulou, Mechanical Engineer, A/g Chief Mechanical Engineer at the Department of Mechanical and Electrical Services
- Ms. Elena Kyriacou Georgiou, Quantity Surveyor, Technician at the Department of Public Works, appointed Secretary of the Jury

10.3 In the event that it will be necessary to provide for the replacement of members of the Jury, PWD shall arrange for such replacements and inform the Competitors.

11. PRIZES AND AWARDS

11.1 The cash prizes and allowances payable to the Competitors are as follows:

FIRST PRIZE	€100.000
SECOND PRIZE	€70.000
THIRD PRIZE	€40.000

Allowance for Competitors in the Second Stage (eight) 8 x €25.000

11.2 Cash prizes are paid on the condition that a digital version of the proposal is submitted to PWD. All drawings must be in .dwg format and all images in jpg format (minimum 300 dpi).

11.3 After awarding the Prizes, the winning Entries will become the property of PWD for publication and exhibition purposes. Each proposal will remain the intellectual property of his/her creator.

11.4 In the event where no submitted Entry meets the needs and requirements set by PWD, the Competition Jury is not obliged to grant the first or any other prize.

11.5 In the case where the Competition Jury awards the First Prize and PWD decides to proceed with the implementation of part or the entire project, then PWD is obliged to enter into a contract with the successful Architect and his/her team of Consultants (hereinafter referred to as "the Architect"). The Architect will first be invited to prepare the specifications / Employer's Requirements which will constitute part of the tender documents for the selection of a Contractor who will design, construct and maintain the structure, and will then be invited to enter into a Contract with the successful Contractor as Leader of the Project Team for the final design and supervision of the project.

11.6 The official language of the above-stated Contracts will be Greek or English.

11.7 In the event of assigning the services contract, PWD has the right to:

- a. Request that the Architect makes reasonable amendments to the design, to fully comply with the specified requirements. It is understood that, if in the Architect's opinion, these amendments alter the awarded proposal fundamentally, the Architect can refuse to implement them and reserves the right to refer to the Jury, the decision of which will be final.
- b. Request that the Architect collaborates with specific Consultant of his/her choice, to be approved by PWD, if an important matter arises.

11.8 The amount of the First Prize will not be considered as part of the Architect's fee and will not be deducted from the payments due.

11.9 The remuneration of the Architect to whom the Services Contract will be assigned, is set at 9,5% of the Construction Contract Sum. The proposed Services Contract Document is included in the Competition Documents as Part D.

12. REGISTRATION AND COLLECTION OF COMPETITION DOCUMENTS

12.1 Interested parties may obtain a copy of the Competition documents without any charge through the Electronic Procurement System of the Treasury of the Republic of Cyprus, hereinafter referred to as "System", www.eprocurement.gov.cy

12.2 Interested parties, who have already registered to the System, should become associated with the site of the Competition, in order to receive any clarifications or alterations which may arise during the course of the present Competition.

12.3 Anyone interested in registering to the System, may do so by following the instructions of the System without any charge. For any assistance regarding registration to the System, interested parties may contact the support team of the System at the telephone number: +357 22-605050.

The Identification Code Number of the interested parties should not be shown anywhere at this stage, see paragraph 15.

13. COMPETITION DOSSIER

13.1 The Appendices to the Competition Terms constitute part of the Competition documents.

13.2 Vested Rights:

PWD provides the above-stated information exclusively for the purposes of this Competition. The right to use this material is reserved by PWD. Copying or use of the complete material or its part for a different use other than the present Competition is prohibited.

13.3 The full available information that comprises the Competition Dossier is as follows:

PART A ARCHITECTURAL COMPETITION TERMS

Appendix A.1	Application Form
Appendix A.2	Area Analysis
Appendix A.3	Project Budget (Bill Of Costs)
Appendix A.4	Cv Template
Appendix A.5	Template Table For The Project Team

PART B BUILDING PROGRAMME

Appendix B.1	Audio-Visual Material ("The Cyprus Museum")
Appendix B.2	Publication (Exhibition Catalogue, "Ancient Cyprus, Cultures In Dialogue", 2012)

PART C ARCHITECTURAL COMPETITION INFORMATION

Part C1	Urban Planning Context
C1.1	Area Scheme And Planning Regulations
C1.2	Cadastral Plan
C1.3	Topographical Survey
C1.4	Traffic Management
C1.5	Site Photographs
Part C2	Information On Existing Building
Part C3	Geological Survey
Part C4	Structural Design Guidelines
Part C5	Mechanical & Electrical Design Guidelines

PART D SERVICES CONTRACT TERMS

14. CLARIFICATIONS ON THE COMPETITION DOCUMENTS

14.1 PWD may make additions, corrections or modifications to the Competition Documents, which it is obliged to announce through the System, within the deadline specified in paragraph 2.11.

14.2 Interested parties may submit any questions, queries, clarification requests or/and comments in relation to the Competition documents through the System, within the deadline specified in paragraph 2.11.

14.3 All replies and clarifications will be posted on the System.

14.4 Under no circumstances may interested parties invoke verbal responses that have been provided by anybody. PWD is not bound by verbal responses.

14.5 All clarifications will constitute part of the Competition documents.

14.6 The Identification Code Number of the interested parties should not be shown anywhere at this stage, see paragraph 15.

15. ANONYMITY OF ENTRIES

Anonymity shall be preserved throughout the First Stage of the Completion until the Jury announces its final decision.

The procedures and methods for maintaining that anonymity shall be as follows:

- Each competitor shall create his/her own Identification Code Number composed of EIGHT DIGIT NUMBERS and write that code on each of the Competitor's documents (bottom-right and in 1 cm high characters).
- The Identification Code Number should be shown on the identity form, the report and each of the drawings.
- No identification code or any other sign must be written on the outside of the package containing the competition entry.

16. FIRST STAGE SUBMISSION OF ENTRIES

The first stage of the Competition shall consist of a preliminary conceptual proposal with the documentation listed below, generally outlining and illustrating the approach to the Competition theme.

The documents shall be sent date-stamped by the date and time specified in paragraph 2.12 or delivered in person by the same date and time, in a single package complying with the dimensional requirements laid down in this document.

16.1 FIRST STAGE SUBMISSION DOCUMENTS A single package (hard-back, A1 size) needs to be tightly sealed in a way that will allow easy opening. The package will need to be wrapped in white non-transparent paper. It should bear no other marks.

The package should contain the following:

16.1.1 A statement of the Competitors' fundamental approach to the Competition theme, with particular reference to the way in which the museum will be experienced by the public, their response to the location and any innovative approaches or features (including diagrams, sketches and images if necessary). This statement should be submitted in ten (10) copies of max. 5 A4 size paper and should not be less than 500 words and should not exceed 1000 words.

16.1.2 A maximum of six (6) A1 size drawings and sketches of the following:

- a. Master/Site Plan to scale 1:1000, showing the proposed strategy of the scheme and its relationship to the adjacent park, existing museum and urban context.

- b. General Plan of the whole site to scale 1:500
- c. Schematic Plans, Sections, elevations to scale 1:500
- d. Perspective views, one of which a bird's eye view. The number of views and the way these are to be presented is to the discretion of the Competitor.
- e. A diagram/s explaining the structure of exhibition spaces should be considered as part of this submission. The competitors can present the diagram/s either in their report or on the A1 boards.
- f. Sketches/diagrams explaining sufficiently the concept of the proposal (optional)

The above drawings must be submitted in duplicate, in landscape orientation, on white paper of at least 110g.

One of the submitted sets of A1 size drawings should be mounted on foam board (6mm).

All dimensions/measurements shown on the drawings or referred to in the report must be in the Metric System.

The choice of graphic representation of the drawings is up to the competitors but it should be noted that the sign for North shall always be at the top of each drawing.

The title of the Competition shall be at the top left of each A1 size drawings.

The number and title of each A1 size drawing shall be at the bottom left.

The Identification Code Number of the Competitor shall be at the bottom right of each A1 size drawing.

Proposals may be in colour or in black and white at the discretion of the Competitor.

A digital copy (CD/DVD) of the A1 boards and the Report/Statement should be submitted (in 300 dpi resolution) for the purpose of the publication.

16.1.3 A sealed, white, non-transparent envelope (hereinafter referred to as «the Identity Envelope») containing the completed Application Form (attached as Appendix A1) and the Identification Code Number should be submitted with the First Stage Proposal. The Identity Envelope containing an eight digit Identification Code Number will remain under seal in the custody of the Chairman of the Jury until the completion of the First Stage evaluation. The Identity Envelope should be without any identification marker, EXCEPT for the Identification Code Number of the Competitor, which will be marked on the bottom right corner of the Identity Envelope, with letters of 1cm height (Arial Font).

16.2 ALTERNATIVE SOLUTIONS Every Competitor in the First Stage can submit alternative solutions or versions of the same solution.

In the case of different solutions, these will need to be submitted as separate proposals with a different Identification Code Number.

In the event of alternatives of the same solution, additional boards will constitute an appendix of the same proposal, but they should not exceed the specified number stated in paragraph 16.1.2.

16.3 PLACE OF SUBMISSION Competitors will submit their proposals to the Building of the Audit Office of the Republic of Cyprus, until 1:00 pm on the 9th January 2017.

Proposals will be delivered by hand by a person other than the Competitor, in return for an anonymous acknowledgment receipt.

The proposals will be received by the Secretary of the Competition.

Entries that arrive after the specified date and time shall be declared invalid.

16.4 COLLECTION AND UNSEALING OF THE PROPOSALS The Jury will collect the proposals (the hard-back A1 packages) from the Secretary of the Competition. The Identity Envelopes will be retained by the Chairman of the Jury, until the completion of the evaluation of the First Stage.

The unsealing of the packages will take place at a meeting of the Jury, for which minutes will be drafted stating the received details of every proposal.

16.5 FIRST STAGE EVALUATION CRITERIA

16.5.1 The Jury will examine each entry to ensure conformity with the Rules and the Architectural programme.

16.5.2 As a minimum, the following criteria will be taken into consideration by the Jury:

- a. Quality of architectural approach/composition.
- b. Functionality and flexibility aspects.
- c. Innovative proposal as to the display of collections and visitors' routes.
- d. Integrated planning, in connection to the environment and the urban context.

16.5.3 The Jury will select no more than eight (8) entrants to pass to the second phase of the Competition.

16.5.4 The package with the sealed Identity Envelopes will be opened in the plenary of the Jury after signing the minutes of the Final Selection.

17. SELECTION OF THE 8 FINALISTS

17.1 After the completion of the evaluation process, the Secretary of the Jury will, on behalf of the Jury, inform all the Competitors whose proposals have been shortlisted as stated above. The decision of the Jury on the selected proposals to proceed to the Second Stage will be published in the daily press. Selected finalists, who are chosen to proceed to the Second Stage, will receive the comments of the Jury on their Proposal. The finalists will have the right to submit questions, queries, clarification requests and/or comments in relation to the Jury's comments. All replies and clarifications will be forwarded to each of the Finalists separately.

17.2 Further information on the contents of the Museum will be given to the finalists.

17.3 PWD will retain all the proposals that will be submitted in the First Stage until the completion of the procedure of the Competition.

17.4 PWD will proceed to the payment of the Allowance upon the submission of the Second Stage Documents.

18. SECOND STAGE SUBMISSION DOCUMENTS

18.1 In the Second Stage of the Competition, in addition to the Model (see paragraph 18.2) the finalists will submit a single package (hard-back package of A0 size) containing the following:

18.1.1 A report to explicate the proposal in detail and with clarity in A4 size that will not exceed one thousand five hundred (1,500) words, in ten (10) copies. The report should explain the architectural, the museological approach and concept, the environmental and energy efficiency, use of innovative technologies and technical issues.

18.1.2 A maximum of eight (8) A0 size drawings of the following:

- a. General Master Plan to scale 1:500, showing the whole complex of the Museum, its relation with the immediate environment and distinction of the two construction phases.
- b. A general plan of the complex of the Museum to scale 1:250
- c. Schematic plans of the various blocks and levels to scale 1:200

- d. Elevations and sections of the whole complex to scale 1:200
- e. Selected details (plans, elevations, cross-sections) to scale 1:50
- f. Axonometric views of the circulation and interrelations of the interiors
- g. Six (6) general perspective views, one of which a bird's eye view, one or two at eye level (entrance, exhibition spaces etc.). Additional perspective views can be used. The choice of the perspective views and the way these are to be presented is to the discretion of the finalist.
- h. Organisation Diagrams and sketches can be presented to the discretion of the Competitors. Diagrams explaining the structure of exhibition spaces (see also Part B, Section C, paragraph 3) will form part of this submission. The finalists can present these diagrams in the written report or on the A0 boards or both.
- i. A digital copy of the A0 boards and the Report/Statement should be submitted (300 dpi resolution) for the purpose of the publication.

The above drawings must be submitted in duplicate, in landscape orientation, on white paper of at least 110g.

One of the submitted set of A0 size drawings should be mounted on foam board (6mm).

All dimensions / measurements shown on the drawings or referred to in the report must be in the Metric System.

The choice of graphic representation of the drawings is up to the finalists but it should be noted that north shall always be at the top of the sheet. Proposals may be in colour or in black and white as chosen by the finalists.

18.1.3 Appendices A.4 and A.5.

18.2 The Selected Competitors will submit, as part of the Second Stage submission, in addition to the hard-back portfolio, a working model to scale 1:500, showing the complex of the Museum and the surrounding areas.

Materials for the make of the Model and means of expression are open.

18.3 The identity of the finalist and the title of the Competition shall be clearly displayed on the model, all submitted documents and drawings. Drawings should be numbered.

18.4 PLACE OF SECOND STAGE SUBMISSION The finalists in the Second Stage will deliver their proposals (the A0 hard-back package and the Model) to the Building of the Audit Office of the Republic of Cyprus, until 1:00pm on the 24th April 2017. Documents are required to be delivered by hand by the finalist, in return for an acknowledgment receipt.

All submitted drawings, the report and the model need to be marked with the Identity of the finalists and the title "NEW CYPRUS MUSEUM".

18.5 EVALUATION OF THE SECOND STAGE PROPOSALS The Jury shall decide upon a procedure for examining, rejecting and finally selecting designs based on clearly defined assessment criteria. The Jury will take the following aspects into account. The order of priority will be defined by the Jury during its first sitting in the Second Stage:

18.5.1 A general approach to design which demonstrates integrity and imagination

18.5.2 An innovative approach for the particular requirements of the Museum and the display of collections and visitor routes

18.5.3 Flexibility of the structure and expandability

18.5.4 Environmental and energy efficiency, through the use of the latest innovative technologies, leading to the most energy efficient building or buildings

18.5.5 Integrated planning, in connection to the immediate environment and the wider urban context.

The selected Architects will be asked by the Jury to present their proposals and answer questions in a thirty-minute (30') interview, the date and time of which will be specified a week after the commencement of the Second Stage.

The Jury shall make their final decision and will proceed to the publication of the results of the Competition by the date specified in paragraph 2.18, along with the final report on the project and the judgment expressed on the individual entries. The final report will also include the deliberations and decisions of the Jury for the first stage of the Competition. The final report shall be signed by all members of the Jury and shall be sealed and only presented to PWD at the end of the second stage.

19. TRANSPORTATION COSTS AND INSURANCE OF PROPOSALS

The Competitors have the responsibility for dispatching and for insuring their Proposals for both Stages until collected by PWD. The potential insurance costs and transportation costs will be borne by the Competitor. PWD shall not be held responsible for any transport delay causing entries to be received after the set deadline.

PWD will take all measures to ensure the safekeeping of the documents after their collection and until the stated date of their return for both First and Second Stage.

20. INVALID PROPOSALS

A proposal is considered invalid if:

20.1 It is not delivered on the day stated in the First and Second Stage. Force majeure, accident, or any other cause for which the Competitor is not accountable that caused a delay in the delivery, will be assessed definitively by the Jury.

20.2 It does not meet the requirements of the Competition in a fundamental way.

20.3 The proposal was drawn and presented in such a way that is contrary to the terms of the present invitation.

20.4 The Competitor has in any way revealed his/her identity or tried to do so or tried in any way to influence the Chair or a Member of the Jury.

21. VERDICT ON THE COMPETITION PROPOSALS

The verdict of the Competition will be announced by 12 May 2017 as stated in paragraph 25.

22. DISPLAY OF PROPOSALS

After the completion of the Jury's procedures, finalists' proposals of the Second Stage and other selected proposals will be exhibited in a hall that will be announced. The names of the Architects will be displayed in this exhibition, unless requested otherwise in writing. All proposals will be photographed and this material may be used for publication by the PWD, in collaboration with the competitors. During the exhibition, Architects awarded with prizes may be asked to present their proposals.

In the Exhibition of Proposals, at least two copies of the report of the Jury will be produced for display.

23. RETURN OF THE PROPOSALS

The Competitors are required to collect their proposals from a location and on a date that will be notified to them, except the Proposal that received the First Prize. PWD will have no responsibility for the proposals that are not collected by the above-mentioned date.

All details of the proposals that will be awarded the First, Second and Third Prizes will remain in the custody and possession of PWD. The successful Architects reserve the right to borrow their proposals for brief periods after agreement with PWD.

Every Competitor reserves the intellectual rights over all documents and drawings of the proposal he/she will submit, however the winner will not have the right to publish specific sensitive areas of the Museum without prior written consent of the Department of Antiquities as per a confidentiality agreement.

No one has the right to publish information regarding the Competition, before the commencement of the exhibition and the award ceremony.

PWD always reserves the right to publish or offer for publication the proposals or part of them, sections of the reports of the Competitors and photographs of the models. Every Competitor agrees that any material that has been submitted as part of his/her proposal can be used with regards to this publication.

24. PUBLICATIONS

The Notice of the Competition will be published in the Official Government Gazette, in the System, in the Official Journal of the European Union (OJEU), in the Newsletter of the Cyprus Scientific and Technical Chamber.

The results of the competition with the names of the successful architects, as well as the method and time for the display of proposals will be published in the System, in the Newsletter of the Cyprus Scientific and Technical Chamber within five (5) days after delivery of the minutes of the Jury to the PWD.

25. SUMMARY TIME-SCHEDULE TABLE OF THE COMPETITION

Publication of Competition	16 September 2016
Deadline for Submitting Queries	10 October 2016
Deadline for Replies	21 October 2016
Deadline for First Stage Submission	9 January 2017
Second Stage Invitation	23 January 2017
Deadline for Second Stage Submission	24 April 2017
Interviews of the finalists	5 May 2017
Announcement of Results	12 May 2017
Prize awarding ceremony	26 May 2017
Signing of Services Contract	19 June 2017
Invitation to Tender for the construction	6 February 2018

Appendices

APPENDIX A.1: APPLICATION FORM

COMPETITOR'S CODE NUMBER

I / We

Address:

Telephone Nr:

Facsimile Nr:

Email Address:

Submit the proposal in accordance with the Terms of the Architectural Competition

State that I / we accept the Terms of the Architectural Competition

I / we are Architect/s, member/s of

(professional body to which I / we are registered in my/our country of residence) and hold the professional qualification required by the country of origin

Name:

Date:

Signature:

I / we wish to remain anonymous _____ (mark with X)

APPENDIX A.2: AREA ANALYSIS

1.	Main Entrance / main lobby	
1.1	Main Entrance m ²
1.2	Ticket office m ²
1.3	Information office m ²
1.4	Cloakroom m ²
1.5	Circulation / public areas m ²
	Sub - Total m ²

2.	Public Amenities	
2.1	Restaurant – Refectory - Cafeteria m ²
2.2	Gift shop m ²
2.3	Circulation / public areas m ²
	Sub - Total m ²

3.	Educational areas	
3.1	Rooms for educational programmes m ²
3.2	Conference / projection hall m ²
3.3	Library m ²
3.4	Circulation / public areas m ²
	Sub - Total m ²

4.	Exhibition Halls	
4.1	Periodic Exhibition	m ²
4.2	Permanent Exhibition m ²	m ²
4.2.1	Early Aceramic Neolithic Period	m ²
4.2.2	Neolithic Period	m ²
4.2.3	Chalcolithic Period	m ²
4.2.4	Copper – Metallurgy - Trade	m ²
4.2.5	Early Bronze Age	m ²
4.2.6	Middle Bronze Age	m ²
4.2.7	Ceramic Production	m ²
4.2.8	Late Bronze Age	m ²
4.2.9	Aphrodite and Her Cult	m ²
4.2.10	Cemeteries, Cypro-Geometric Period	m ²
4.2.11	Cypro-Archaic – Cypro-Classical Period	m ²
4.2.12	Excavation of the Swedish Mission	m ²
4.2.13	Hellenistic Period	m ²
4.2.14	Roman Period	m ²
4.2.15	Lampousa Treasure	m ²
4.2.16	Early Christian Period	m ²
4.3	Circulation / public areas	m ²
	Sub - Total	

5.	Museum Administration	
5.1	Curator's Office	m ²
5.2	Curator's Secretary	m ²
5.3	Visitors' Waiting Area	m ²
5.4	Archaeologists, Museologist, Accounts, Marketing	m ²
5.5	Digitisation Equipment Room	m ²
5.6	Archives	m ²
5.7	Conference Room	m ²
5.8	Antiquities Guards	m ²
5.9	Library	m ²
5.10	Store rooms / cleaner's room / WCs	m ²
5.11	Circulation / public areas	m ²
	Sub - Total	m ²

6.	Department of Antiquities	
6.1	Director's Office	m ²
6.2	Director's Secretary	m ²
6.3	Offices for Curators, Archaeological Officers, Technicians	m ²
6.4	Accounts	m ²
6.5	Publication Section	m ²
6.6	Offices for Architects, Engineers, Graphic Designers	m ²
6.7	Secretaries / Archives	m ²
6.8	Conference Rooms	m ²
6.9	Room for Digitisation Equipment	m ²
6.10	Store rooms / copier	m ²
6.11	Cleaner's / Kitchen	m ²
6.12	Hygiene facilities	m ²
6.13	Archive store	m ²
6.14	Circulation / public areas	m ²
	Sub - Total	

7.	Conservation Laboratories	
7.1	Conservation of Metals	m ²
7.2	Conservation of ceramics / glass	m ²
7.3	Conservation of murals	m ²
7.4	Conservation of mosaics and stone	m ²
7.5	Conservation of icons, wood carvings ethnographic objects	m ²
7.6	Conservation of paper, fabric and paintings	m ²
7.7	Conservation of casts and replicas	m ²
7.8	Physiochemical analyses	m ²
7.9	Drawing office and archive	m ²
7.10	Circulation / public areas	m ²
	Sub - Total	

TOTAL AREAS		
1.	Main Entrance / Lobby areas m ²
2.	Public Amenities m ²
3.	Educational areas m ²
4.	Exhibition areas m ²
5.	Museum Administration m ²
6.	Department of Antiquities m ²
7.	Conservation Laboratories m ²
	TOTAL m ²

8.	Basements / other areas m ²
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APPENDIX A.3: PROJECT BUDGET (BILL OF COSTS)

APPENDIX A.3.1: PHASE A CONSTRUCTION

A. BUILDING WORKS	AMOUNT in €
1. Excavations and earthworks
2. Structural framework / foundations
3. External envelope (walls and external cladding)
4. Internal walls, partitions and internal wall finishes
5. Structural Glazing, external windows and internal glazing
6. Roofing
7. Ceilings and false ceilings
8. Floors
9. Doors
10. Woodwork
11. Metalwork
SubTotal A
B. MECHANICAL INSTALLATIONS	
1. Heating, Ventilation, Air Conditioning
2. Hot and Cold Water Supply
3. Fire Fighting System
4. Building Management System
5. Sanitary Fittings
SubTotal B

C. ELECTRICAL INSTALLATIONS	AMOUNT in €
1. Electrical Installation
2. Generator
3. U.P.S.
4. Lightning Protection
5. Communication centre
6. Fire detection System
7. Security Systems
8. CCTV System
9. Information System
Sub-Total C
D. LIFTS	
Sub-Total D
E. EXTERNAL WORKS	
Sub-Total E
SUMMARY	
Sub-Total A
Sub-Total B
Sub-Total C
Sub-Total D
Sub-Total E
TOTAL BUDGET PHASE A

NB: NOT INCLUDED ABOVE:

1. VAT
2. Utilities Costs
3. Unforeseen events (discovery of antiquities)
4. Costs of other Government Services / Departments
5. Consultants Fees
6. Demolitions of existing buildings and other structures on the site

APPENDIX A.3.2: PHASE B CONSTRUCTION

A. BUILDING WORKS	AMOUNT in €
1. Excavations and earthworks
2. Structural framework / foundations
3. External envelope (walls and external cladding)
4. Internal walls, partitions and internal wall finishes
5. Structural Glazing, external windows and internal glazing
6. Roofing
7. Ceilings and false ceilings
8. Floors
9. Doors
10. Woodwork
11. Metalwork
Sub-Total A
B. MECHANICAL INSTALLATIONS	
1. Heating, Ventilation, Air Conditioning
2. Hot and Cold Water Supply
3. Fire Fighting System
4. Building Management System
5. Sanitary Fittings
Sub-Total B
C. ELECTRICAL INSTALLATIONS	AMOUNT in €
1. Electrical Installation
2. Generator
3. U.P.S.
4. Lightning Protection
5. Communication centre
6. Fire detection System
7. Security Systems
8. CCTV System
9. Information System
Sub-Total C

D. LIFTS	AMOUNT in €
Sub-Total D
E. EXTERNAL WORKS	AMOUNT in €
Sub-Total E
SUMMARY	AMOUNT in €
Sub-Total A
Sub-Total B
Sub-Total C
Sub-Total D
Sub-Total E
TOTAL BUDGET PHASE B

NB: NOT INCLUDED ABOVE:

1. VAT
2. Utilities Costs
3. Unforeseen events (discovery of antiquities)
4. Costs of other Government Services / Departments
5. Consultants Fees
6. Demolitions of existing buildings and other structures on the site

APPENDIX A.4: CURRICULUM VITAE TEMPLATE

Proposed Position in the Project Team:

1. Family name:

2. First name:

3. Date of birth:

4. Nationality:

5. Education

Name of Institution	Period of Attendance	Degree / Certificate acquired
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.....	FROM TO
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6. Languages: Mark 1-5 for competence (1 – excellent, 5 – elementary)

Language	Reading	Writing	Speaking
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7. Membership of professional bodies:

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8. Other skills: (e.g. computer literacy)

9. Present position in the organisation: (State the current employment - position in an Enterprise, Public or Private Sector Organisation, activity as freelance professional etc.)

.....
.....

10. Key qualifications: (State the key qualifications and capabilities of the person as these arise from his professional and other experience to date)

.....
.....

11. Professional experience record:

a. Company / Organisation

Period

Position

Description of Duties*

.....

b. Company / Organisation

Period

Position

Description of Duties*

.....

c. Company / Organisation

Period

Position

Description of Duties*

.....

d. Company / Organisation

Period

Position

Description of Duties*

.....

- e. Company / Organisation
- Period
- Position
- Description of Duties*
-

* Provide a detailed description of duties, so that the relevance to the requested services, and the level of involvement and responsibility, may be established.

12. List of projects

- a. Project title
- Implementation dates (start-completion)
- Project value
- Recipient/ Contracting Entity
- Summary description of project
- Responsibilities – Duties
- b. Project title
- Implementation dates (start-completion)
- Project value
- Recipient/ Contracting Entity
- Summary description of project
- Responsibilities – Duties
- c. Project title
- Implementation dates (start-completion)
- Project value
- Recipient/ Contracting Entity
- Summary description of project
- Responsibilities – Duties

d. Project title
Implementation dates (start-completion)
Project value
Recipient / Contracting Entity
Summary description of project
Responsibilities – Duties

e. Project title
Implementation dates (start-completion)
Project value
Recipient / Contracting Entity
Summary description of project
Responsibilities – Duties

13. Other related data/information:

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Note: The Contracting Authority reserves the right to check at any stage of the procedure the correctness of the information supplied in the CV. To this end, the Tenderer must, if so requested, submit the required documentary evidence, as appropriate in each case.

APPENDIX A.5: PROJECT TEAM PRESENTATION TEMPLATE (TO COMPLY WITH CRITERIA FOR THE 2ND STAGE)

Architect

Full Name

Years of experience

Experience in the contract scope

Responsibilities-Duties

Museologist

Full Name

Years of experience

Experience in the contract scope

Responsibilities-Duties

Civil / Structural Engineer

Full Name

Years of experience

Experience in the contract scope

Responsibilities-Duties

Mechanical Engineer

Full Name

Years of experience

Experience in the contract scope

Responsibilities-Duties

Electrical Engineer

Full Name

Years of experience

Experience in the contract scope

Responsibilities-Duties